



2018 WATCH Recognized Wellness Campus Award Application

Due Date: May 25, 2018

Thank you for applying for the 2018 WATCH Recognized Wellness Campus Award. If you have any questions regarding the application, deadlines, submission, etc., please contact Stephanie Kellam at stephanie.kellam@fortbendisd.com. For more information about each criteria item, please refer to the WATCH Recognized Wellness Campus Award Guidebook. Below are some **Frequently Asked Questions**.

I registered for the WATCH award, now what should I do?

Review and distribute the forms appropriately. Then complete the application and send it to Stephanie Kellam by end of business on **May 25, 2018**. Applications can be submitted earlier if desired. Please write or type your answers into the application.

I forgot what I had to do to complete the WATCH award! How do I double check to make sure I have done everything I needed to?

Look at the **"WATCH Award Checklist."** This list will walk you through the mandatory and optional criteria. You should have "yes" for all **3** mandatory criteria and at least **2** for the optional criteria.

What if I have more than one event/activity for a criteria?

AWESOME! Submit it all! We use your information to help us find resources for next year's award and to share best practices at our annual WELLCON conference and with our district SHAC! Remember, tobacco/substance abuse prevention is the only criteria that **REQUIRES 2** activities to be completed.

What do I need to submit?

The WATCH Award Application consists of the following: WATCH Award Checklist, WATCH Award Campus Wellness Committee Survey Page, your completed WATCH Award Activity Event forms for the specified criteria and any photos from your events.

Where and how can I send it?

Please submit your completed application to Stephanie Kellam, FBSID Student Wellness Coordinator.

Via Email: stephanie.kellam@fortbendisd.com (preferred)

Via Pony: Stephanie Kellam, Teaching and Learning Department, Administration Building

How will we know if we received the award?

All winners will be notified in the Fall of 2018 with an invitation to the WATCH Award presentation at WELLCON 2018. First time winning campuses are recognized with a personalized "WATCH Recognized Wellness Campus" banner. Repeat winning campuses will be recognized with a decal denoting the year of the award to add to their existing banner.

Help! I am not sure I can finish all the criteria but our school is registered. What can I do now?

Sometimes, especially with new wellness teams, it can be hard to complete all your goals. First check with the principal and see if there are any activities that have been done by other groups you may not be aware of. You can also schedule a meeting with the WATCH team to discuss your options by emailing stephanie.kellam@fortbendisd.com. However, it will depend on how much time is left in the year. It often takes a few years to get going. Don't give up, keep trying!